

WORK PORTFOLIO · 2018 – 2026

Every word understood. Every event delivered.

Selected conference management and language-services assignments for governments, development agencies, NGOs and universities across Africa and at UN climate conferences worldwide.

Simultaneous interpretation | SIS equipment | Translation & transcription | Event management | Hybrid & virtual

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ABOUT US

An Arusha team trusted with high-level, multilingual meetings

Eminent Solutions plans and runs conferences and provides interpretation, translation and transcription. We have supported heads-of-state summits, regional courts, UN climate conferences and NGO convenings, onsite, hybrid and fully online.

39
assignments documented since 2018

4
UN climate conferences supported (COP27 to COP30)

800
participants at a single event (300 onsite, 500 online)

5
countries: Tanzania, Egypt, UAE, Azerbaijan and Brazil

1

Simultaneous interpretation

Qualified conference interpreters for summits, workshops and side events, with our own booths, receivers and microphones (SIS equipment).

2

Event management

Planning, budgeting, venue, accommodation, airport pick-ups, branding, stationery, per diem, media and logistics, from start to finish.

3

Translation and transcription

Reports, research documents and meeting records, including transcription of hundreds of hours of field audio.

4

Hybrid and virtual meetings

Remote interpretation on Zoom and similar platforms, hybrid set-ups, recording and technical support for global audiences.

LANGUAGES

English · French · Kiswahili · Spanish · Portuguese · Arabic · Maasai · Sign language









SELECTED ASSIGNMENTS

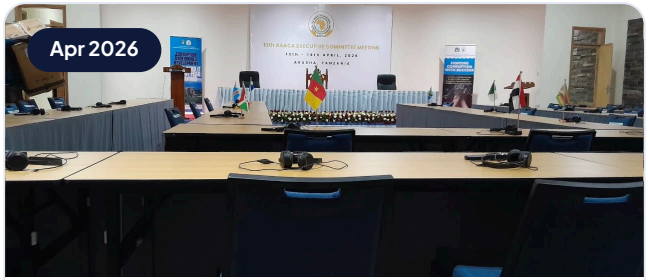
Highlights from our work



25th Ordinary Summit of EAC Heads of State

East African Community

Service	Simultaneous interpretation and SIS equipment
Languages	French ↔ English · Swahili ↔ English
Venue	AICC, Arusha



AAACA Executive Committee Meeting

African Court on Human and Peoples' Rights

Service	Interpretation and SIS equipment
Languages	Arabic · French · Portuguese · Spanish ↔ English
Venue	Arusha



COP30 side events

15 organisations incl. Emory University, GAIA, WILPF, ClimaInfo, Rights and Resources

Service	Interpretation and SIS equipment
Languages	Portuguese · Spanish · French ↔ English
Venue	Belém, Brazil



COP29 side events

UCLG · INBAR · Fossil Fuel Non-Proliferation Treaty Initiative

Service	Interpretation
Languages	Spanish · French ↔ English
Venue	Baku, Azerbaijan
Participants	20–35 per event



Annual workshop of the thematic platform SP-DW

Enabel

Service	Hybrid and simultaneous interpretation
Languages	French ↔ English
Venue	EAC Secretariat, Arusha
Participants	30



18th Community-Based Adaptation Conference (CBA18)

International Institute for Environment and Development (IIED)

Service	Simultaneous interpretation
Languages	Swahili · Spanish ↔ English
Venue	Arusha
Participants	350

SELECTED ASSIGNMENTS

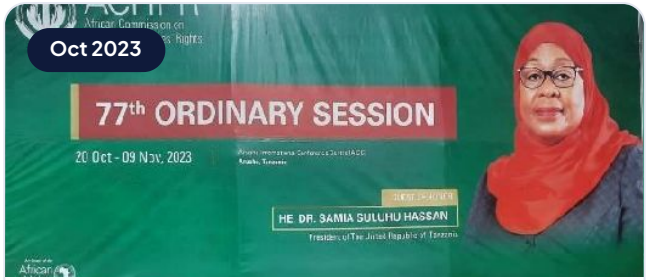
Highlights, continued



EAC High-Level Forum on Climate Change and Food Security

East African Community · 7 Heads of State

Service	Simultaneous interpretation systems
Languages	French ↔ English
Venue	Arusha
Participants	300



ACHPR 77th Ordinary Session – NGO side events

Equality Now, SIHA Network, Open Society Foundation, PALU and others

Service	Interpretation and SIS equipment
Languages	French · Swahili · Arabic ↔ English
Venue	AICC, Arusha



COP28 side events

UNESCO · UNFPA · C40 Cities · SIWI · Casa Civil · Resources Legacy Fund

Service	Interpretation
Languages	French · Arabic · Portuguese · Spanish ↔ English
Venue	Dubai, UAE
Participants	11 events



COP27 high-level side events

Nordic Council of Ministers, African Union, UN Women, Fingo and others

Service	Onsite, hybrid and sign-language interpretation
Languages	Spanish · French · Arabic · Portuguese ↔ English
Venue	Sharm El-Sheikh, Egypt
Participants	2,000+



DADA Conference

African Forum and Network on Debt and Development (AFRODAD)

Service	Simultaneous interpretation
Languages	French ↔ English
Venue	Arusha
Participants	50



Power of Equality inception meeting

Equitas – International Centre for Human Rights Education

Service	Simultaneous interpretation
Languages	French ↔ English
Venue	Arusha

SELECTED ASSIGNMENTS

Highlights, continued



Global Organising School (10 days)

Fight Inequality Alliance

Service	Event planning, coordination and language services
Languages	Swahili · Spanish ↔ English
Venue	MsTCDC, Arusha



Africa Arising – education, political and social development

Africa Arising

Service	Event management and language services
Languages	French · Spanish · Portuguese · Arabic · Swahili ↔ English
Venue	MsTCDC, Arusha
Participants	300 onsite + 500 online



Global Campaign for Education meeting

Global Campaign for Education (South Africa)

Service	Full event management, interpretation, translation, SIS, hybrid and recording
Languages	French · Spanish ↔ English
Venue	Arusha and Dar es Salaam
Participants	25



Internet Society conference

Internet Society

Service	Full event management and language services
Languages	French · Spanish · Swahili ↔ English
Venue	University of Dodoma
Participants	500+



AfSBT international congress

Africa Society for Blood Transfusion

Service	Full event management and language services
Languages	Interpretation and translation
Venue	Ngurdoto, Arusha
Participants	300



Grandmothers Gathering

Stephen Lewis Foundation (Canada)

Service	Full event management for women and girls living with HIV/AIDS
Languages	Interpretation and translation
Venue	Mt Meru Hotel, Arusha
Participants	450

TRACK RECORD

Complete assignment record

SI = simultaneous interpretation · SIS = simultaneous interpretation system (booths and receivers) · EN English · FR French · SW Kiswahili · ES Spanish · PT Portuguese · AR Arabic

WHEN	ASSIGNMENT AND CLIENT	SERVICE AND LANGUAGES	VENUE	PAX
2026				
May	**25th Ordinary Summit of EAC Heads of State** East African Community	SI + SIS · FR ↔ EN, SW ↔ EN	Arusha	
Apr	**AAACA Executive Committee Meeting** African Court	SI + SIS · AR, FR, PT, ES ↔ EN	Arusha	
2025				
Nov	**COP30 side events** La Ruta del Clima, European Young Engineers, Emory University, Ríos to Rivers, GAIA, APCO, Regional Environmental Centre for Central Asia, ClimaInfo, Fossil Fuel Non-Proliferation Treaty Initiative, Rights and Resources, ALANA, GSCC Network, WILPF, Mercy for Animals, Carececo	SI + SIS · PT, ES, FR ↔ EN	Belém, Brazil	
May	**DADA II conference**	SI + SIS · ES, FR ↔ EN	PALU, Arusha	
Mar	**Genocide Prevention Workshop**	Interpretation · FR ↔ EN	Arusha	
2024				
Dec	**Annual workshop of the thematic platform SP-DW** Enabel	Hybrid + SI · FR ↔ EN	EAC Secretariat, Arusha	**30**
Nov	**COP29 side events** UCLG, INBAR, Fossil Fuel Non-Proliferation Treaty Initiative	Interpretation · ES, FR ↔ EN	Baku, Azerbaijan	**20–35**
Oct–Nov	**MOVE Conference and YouLead Summit 2024**	Event support	Arusha	**30 / 300**
Aug	**Data Governance Hub webinar – North Africa edition** Pollicy (Uganda)	SI · AR ↔ EN	Online	**80**

WHEN	ASSIGNMENT AND CLIENT	SERVICE AND LANGUAGES	VENUE	PAX
Aug	**VOTE Women closing activity in Tanzania** Pollicy (Uganda)	SI · SW ↔ EN, FR ↔ EN	Tanzania	**35**
Jun	**DADA Conference** AFRODAD	SI · FR ↔ EN	Arusha	**50**
May	**Community-Based Adaptation Conference (CBA18)** IIED	SI · SW ↔ EN, ES ↔ EN	Arusha	**350**
Apr	**Power of Equality inception meeting** Equitas – International Centre for Human Rights Education	SI · FR ↔ EN	Arusha	
Feb	**FFF 2nd virtual dialogue on women's entrepreneurial empowerment** IIED	Interpretation · FR, ES ↔ EN	Virtual	**100**
Feb	**Empowering Youth Activists for Change** Africa Human Rights Network	Interpretation · AR ↔ EN	Dar es Salaam	**30**
2023				
Dec	**Language services for EAC meeting** East African Community	Interpretation + SIS · FR ↔ EN	EAC, Arusha	**40**
Nov–Dec	**COP28 side events (11 events)** UNESCO, UNFPA, C40 Cities, Resources Legacy Fund, Casa Civil, Stockholm International Water Institute	Interpretation · FR, AR, PT, ES ↔ EN	Dubai, UAE	
Nov	**Hybrid meeting** Farm Radio International	Hybrid + SIS · FR ↔ EN	MsTCDC, Arusha	**25**
Nov	**High-Level Forum on Climate Change and Food Security (7 Heads of State)** East African Community	SIS · FR ↔ EN	Arusha	**300**
Oct–Nov	**ACHPR 77th Ordinary Session – NGO side events** Equality Now, SIHA Network, Afya na Haki, PALU, ELCT-LUCCEA, Open Society Foundation, CSVR	Interpretation + SIS · FR, SW, AR ↔ EN	AICC, Arusha	
Sep–Oct	**Women Cohort 2 Digital Leadership Training (7 sessions)** Pollicy (Uganda)	Interpretation · SW, FR ↔ EN	Online	

WHEN	ASSIGNMENT AND CLIENT	SERVICE AND LANGUAGES	VENUE	PAX
Jul	**Africa Drive for Democracy Conference**	Interpretation + SIS · FR ↔ EN	Hybrid, MsTCDC Arusha	
Jul	**Women Cohort 1 Digital Leadership Training** Pollicy (Uganda)	Translation + interpretation · SW, FR ↔ EN	Online	
Mar–Apr	**Three virtual events: women's entrepreneurship, market analysis, climate adaptation and DRR** IIED (UK)	Interpretation · FR, ES → EN	Virtual	**200+**
Feb	**Global Organising School (10 days)** Fight Inequality Alliance	Planning, coordination, translation + interpretation · SW, ES ↔ EN	MsTCDC, Arusha	
2022				
Oct–Nov	**COP27 – 8 high-level side events** Nordic Council of Ministers, African Union and UN Women; Fingo; Ministry of Water, Sanitation and Hygiene (Madagascar); International Network of Basin Organizations; FCAM and GAGGA; Commission for Environmental Cooperation; Pioneering Green Partnerships; Glasgow Declaration for Fair Water Footprints	Onsite, hybrid + sign language · ES, FR, AR, PT ↔ EN	Sharm El-Sheikh, Egypt	**2,000+**
Oct	**DPG Health retreat – facilitation** FCDO, British High Commission	Facilitation	Dar es Salaam	
Aug	**Africa Arising – education, political and social development**	Event management + languages · FR, ES, PT, AR, SW ↔ EN	MsTCDC, Arusha	**800**
Aug–Oct	**Women Cohort 1 Digital Leadership Training** Pollicy (Uganda)	Interpretation · SW ↔ EN	Online	
May	**Meeting with full event management** Global Campaign for Education (South Africa)	Full event management, SIS, hybrid · FR, ES ↔ EN	Arusha and Dar es Salaam	**25**
Mar	**Global youth meeting** Global Campaign for Education (South Africa)	Interpretation, translation, SIS, hybrid · SW, ES, FR ↔ EN	Arusha	**70**
2021				
2021 – today	**15+ virtual events on a wide range of topics** IIED (UK)	Interpretation · FR, ES, PT, AR ↔ EN	Online	**20–300**

WHEN	ASSIGNMENT AND CLIENT	SERVICE AND LANGUAGES	VENUE	PAX
Sep	**Regional dialogues on locally led adaptation** Tree Aid (UK)	Interpretation + translation · SW, FR, ES ↔ EN	Virtual	**150**
Jun	**Launch of the Feminist Plan for Sustainability and Social Justice and JASIRI launch** UN Women	Event support	Dar es Salaam	
2020				
Oct	**Research on village rangeland condition and CCROs in Northern Tanzania** Savanna Forest Tanzania	Translation of 48 documents, transcription of 200 hours of audio · Maasai → EN, SW ↔ EN	Arusha	
2019				
Oct–Nov	**Conference with full event management** Internet Society	Full event management · FR, ES, SW ↔ EN	University of Dodoma	**500+**
Jan	**8th Africa Society of Forensic Medicine Conference** Africa Society of Forensic Medicine	Full event management · FR, SW ↔ EN	University of Dodoma	
2018				
May	**International congress** Africa Society for Blood Transfusion (AfSBT)	Full event management + languages	Ngurdoto, Arusha	**300**
Feb	**Grandmothers Gathering** Stephen Lewis Foundation (Canada)	Full event management + languages	Mt Meru Hotel, Arusha	**450**

CLIENTS AND PARTNERS

Organisations we have worked with

Intergovernmental and UN

- East African Community (EAC)
- African Court on Human and Peoples' Rights
- African Union
- Nordic Council of Ministers
- UN Women
- UNESCO
- UNFPA

Development agencies and government

- Enabel (Belgian development agency)
- FCDO – British High Commission
- Ministry of Water, Sanitation and Hygiene, Madagascar
- Casa Civil (Brazil)
- Commission for Environmental Cooperation
- International Bamboo and Rattan Organisation (INBAR)
- International Network of Basin Organizations
- United Cities and Local Governments (UCLG)

International NGOs and foundations

- IIED (UK)
- Stephen Lewis Foundation (Canada)
- Global Campaign for Education
- Fight Inequality Alliance
- Tree Aid (UK)
- Equitas
- Equality Now
- Open Society Foundation
- Farm Radio International
- Stockholm International Water Institute
- C40 Cities
- WILPF
- Rights and Resources
- GAIA

Africa-based networks and partners

- AFRODAD
- Pan African Lawyers Union (PALU)
- Africa Human Rights Network
- SIHA Network
- Pollicy (Uganda)
- Africa Society for Blood Transfusion
- Africa Society of Forensic Medicine
- Internet Society
- Savanna Forest Tanzania
- CSVR (South Africa)
- Afya na Haki
- ELCT-LUCCEA

Planning a meeting in Tanzania or abroad?

Tell us your dates, venue, languages and number of participants. We reply within 24 hours on business days with a tailored quote.

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